

DEPARTMENT OF LAND MANAGEMENT
PLANNING BOARD
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Town of Southampton



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2014 PLANNING DIVISION FEE SCHEDULE

Site Plan Application	Fee
Site Plan Pre-Submission Application	\$1,000
Area to be improved is less than 500 sq. ft.* (Administrative or Planning Board Review)	\$1,000**
Area to be improved is greater than or equal to 500 sq. ft and less than 10,000 sq. ft. (Administrative or Planning Board Review)	\$2,000**
Area to be improved is greater than or equal to 10,000 sq. ft.	\$0.20 per Sq. Ft. not to exceed \$15,000**
Site Plan Amendment Application (Administrative or Planning Board Review)	\$1,000**
Administrative Site Plan Review pursuant to Town Code §330-183.1(A)(1) which does not increase the floor area, lot coverage, or footprint of any structures, including accessory structures; and which does not increase the number of tenants of a previously approved, unexpired site plan	\$0.00
Re-Approval of Expired Site Plan pursuant to Town Code §330-84(H) if a certificate of occupancy has not been issued within 2 years of approval signature of plans (Administrative or Planning Board Review)	\$1,000
Agricultural Construction Permit Application on preserved farmland	\$1,000**
Deer Fence Application	\$500**

* NOTE: Includes any and all areas required and or proposed to be altered, excluding the area of any existing or proposed buildings. ** Fees will be doubled if work has commenced prior to submission of application.

SPECIAL EXCEPTION APPLICATIONS	Fee
All Special Exception Applications (except agricultural greenhouse(s) meeting the criteria noted below)	\$1,000 (in addition to any site plan application fee)
Agricultural Greenhouse(s), having an aggregate or individual area footprint less than 2,000 sq. ft. and utilizing a plastic covering on a hoop frame with no continuous footing or foundation	\$500 (in addition to any site plan application fee)
For applications subject to specific special conditions or safeguards outlined in Chapter 330-124 through 330-162.8	Additional \$300

SUBDIVISION APPLICATIONS

Application Type or Stage	Fee
Transfer of Property	\$1,000 per lot
Pre-Application	\$750 per lot (excluding reserved parcels)*
Preliminary Application	\$850 per lot (excl. reserved parcels)*
Final Application	\$900 per lot (excl. reserved parcels)*
Waiver of Pre Application Report Extension Policy	\$250 (in addition to the extension fee)
Re-Approval of Expired Final Conditional Approval (with a hearing)	Full original final application fee
Re-Approval of Expired Final Conditional Approval (no hearing)	½ of the full original final application fee

* NOTE: Reserved Parcels = open space, parks, recharge areas, drainage areas, agricultural reserves, and homeowner association amenities

WETLAND PERMIT APPLICATIONS

Fee Wetland Permit * \$800 * NOTE: Flagging must be done by the Environment Division as a separate application and fee to the Environment Division. ** Fees will be doubled if work has commenced prior to submission of application.**

OLD FILED MAP APPLICATION

Type of Application	Fee
Development Section Approval	\$2,500
Amendment of Development Section Approval	\$1,250
Transfer of Development Right & Permission to Build	\$1,000 per lot
Abandonment of roads in an approved Old Filed Map Development Section or in conjunction with a Transfer of Development Right Declaration	\$250 per road

ADDITIONAL FEES

Type of Action	Fee
Re-Hearing (if re-hearing is at the request of applicant or due to error by applicant)	\$300
Site Disturbance Plan / Over Clearing	\$1,500
Extension of Time (including but not limited to: 90 day deadline for submission of signed site plans pursuant to §330-84(K), 90 day deadline for submission of signed site plans receiving administrative review approval, 1 year expiration of subdivision pre-application reports, special exception approval)	\$250
Inspection for compliance of a condition of approval or inspection of a bond improvement	\$100
Pre-submission work session other than site plans and any work session beyond the 2nd post-submission work session for any type of application	\$100
Covenant / Easement Amendment or Interpretation	\$1,000
Abandonments unrelated to an Old Filed Map or Subdivision	\$500
Park Fees - Conservation Opportunity Subdivision	\$2,500 per dwelling unit or lot
Park Fees - Subdivision of two (2) lots or less	\$2,500 per dwelling unit or lot
Park Fees - Two (2) lot subdivision of parcel that existed as a single & separate lot prior to May 6, 1975 or a parcel that was on a subdivision map and was subject to a park fee at the time	\$2,500 per the net one lot increase